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2 **Bylaws of ISACA New York Metropolitan Chapter Inc.**
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4 **Effective: July 01, 2005**
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7 **Article I. Name**
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9 The name of this non-profit organization shall be the ISACA New York Metropolitan Chapter
10 Inc. (hereinafter referred to as "Chapter"), a Chapter affiliated with the Information Systems
11 Audit and Control Association (ISACA), hereinafter referred to as the "Association". The
12 Chapter, apart from its innate affiliation with the international Association, is an independent
13 entity from any other association, enterprise, or entity.
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15 **Article II. Purpose**
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17 This organization is an affiliated chapter of the Association. Its purpose is the same as that of
18 the Association, namely: to promote the education of individuals for the improvement and
19 development of their capabilities relating to the auditing of and/or management consulting in
20 the field of Information Systems audit and control, pursuant to Section 501(c) (6) of the
21 Internal Revenue Code of 1986, as amended, and in accordance with laws of the state of
22 New York.
23

24 More specifically, the objectives of the Association, and of this Chapter, are:

- 25 • To promote the education of, and help expand the knowledge and skills of its members in
26 the interrelated fields of auditing, quality assurance, security, IS audit and control, and IT
27 governance;
- 28 • To encourage an open exchange of IS audit and control, quality assurance, and security
29 techniques, approaches, and problem solving by its members;
- 30 • To promote adequate communication to keep members abreast of current events in IS
31 audit and control, quality assurance, and security fields that can be of benefit to them and
32 their employers;
- 33 • To communicate to management, auditors, universities, and IS professionals the
34 importance of establishing controls necessary to ensure the effective organization and
35 utilization of IT resources, and;
- 36 • To promote the Association's professional certifications.
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38 **Article III. Membership and Dues**
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40 **Section 1. Classifications and Qualifications**

41 Membership in the Association is a requirement for membership in a Chapter. Therefore,
42 upon joining the Chapter, a person must also join the Association, with accompanying rights
43 and responsibilities.
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- 45 A. Active Member - any person interested in the purpose and objectives of the Chapter as
46 stated in Article II shall be eligible for membership in the Chapter, and the Association,
47 subject to rules established by the Association Board. Active members in good standing
48 shall be entitled to vote and hold office.
- 49 B. Retired Member - any member who presents proof of retirement status, subject to rules
50 established by the Association Board. Retired members shall be entitled to vote and hold
51 office at the Chapter level.
- 52 C. Student Member – any full-time student currently enrolled in a degree program of an
53 accredited college or university, subject to rules established by the Association Board.

54 Proof of enrollment shall be submitted annually to the Association. Student members
55 shall be entitled to vote but shall not hold office at the Chapter level.
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57 **Section 2. Admissions**

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59 A. Potential members shall:
60 1. Meet the requirements of membership as outlined in Article III, Section 1.
61 2. Complete an Association membership application form.
62 3. Pay required dues to the Chapter and the Association.
63 B. Membership in the Association shall be conferred upon an individual when the
64 Association has received the required Association dues for that individual.
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66 **Section 3. Dues**

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68 A. Chapter dues shall be payable on or before January 1 of each year, in an amount
69 determined by the Chapter Board, plus Association dues.
70 B. A member whose dues are in arrears for more than 60 days shall no longer be deemed a
71 member.
72 C. A member shall forfeit membership if dues have not been paid to the Association and to
73 the Chapter as required.
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75 **Article IV. Chapter Meetings**

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77 **Section 1.** The regular meetings of the Chapter shall be held as ordered by the Chapter
78 Board at least quarterly.
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80 **Section 2.** The June meeting, a.k.a. June Gala, shall be known as the annual general
81 meeting and shall be for the purpose of announcing newly elected officers;
82 providing officers and committees updates, and for any other business deemed
83 appropriate.
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85 **Section 3.** Special meetings may be called by the President, the Chapter Board or upon
86 written request by 1% of the members. The purpose of the meeting shall be
87 stated in the call.
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89 **Section 4.** Members shall be notified within 21 days of the annual general meeting and all
90 special general meetings as they are called.
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92 **Section 5.** A quorum at any regular or special Chapter meeting where a vote of the
93 membership is required shall consist of 5% of the Chapter membership. The
94 affirmative vote of 66.67% of the Chapter members present in quorum at any
95 regular or special Chapter meeting shall constitute an act of the Chapter
96 membership.
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98 **Article V. Chapter Officers**

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100 **Section 1.** The President, 1st Vice President, 2nd Vice President, Treasurer, Corresponding
101 Secretary, and Recording Secretary are the Chapter Executive Officers and are
102 listed in order of ranking.
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104 **Section 2.** The 3 immediate Past Presidents serve as non-elected Directors and form the
105 Board of Governors body of the Chapter. The 3 immediate Past Presidents
106 maintain the same rights as the Chapter Directors.
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